SC Leader Position Information

SC Leader Position Overview

Simpson College SC Leaders serve as peer mentors to new students as they transition to collegiate life at Simpson. SC Leaders work as part of a team with Foundations faculty. Each SC Leader will be assigned one Foundations section. Class attendance two days a week is required. Applicants should be available to work during the Fall 2027 semester, in addition to April and June SOAR 2027 (email tayler.keitzer@simpson.edu to discuss special circumstances).

Application Process

- Complete the SCL Application and upload your application, resume and cover letter to Handshake
- Application materials due: Monday, January 18
- Interviews: January 25-29
- Notification of hiring decisions: February 12

Duties & Responsibilities of SC Leaders

- Assist with April and June Registration Days – April 10, June 9, June 10, June 11, June 14 by facilitating community building activities, introducing students to campus resources, and guiding students through fall course registration.
- Serve as a mentor/resource for students during the fall semester by meeting them on Move-In Day (Friday, August 27), guiding them through Welcome Week activities, and maintaining consistent contact throughout fall semester.
- Attend the Foundations class Fall 2027 and assist in meaningful ways in collaboration with Foundations faculty. You will be assigned one Foundations faculty to work with. Classes are scheduled at 1pm Monday, Tuesday, Thursday and Friday. SCLs are expected to attend class twice per week, unless faculty request for additional attendance.
- Develop outside of class events to help students build friendships and acclimate to campus culture.
- Attend all SC Leader trainings and regularly held meetings during the academic year.
- Meet individually twice with each student.
- Meet regularly the SC faculty member to plan upcoming classes, discuss teaching issues, and review the progress of the students in the class.

Required Dates

- Availability March – December 2027
- Spring 2027 Trainings: Saturday, March 29th 12-3pm and 8th 1-2pm
- April SOAR: Saturday, April 10 (full day 7am-6pm)
- SC Leader June Registration Days Move-In: Sunday, June 6
- June SOAR Training: June 7 & 8
- June SOAR: June 9, 10, 11, 14
- SC Leader Fall Move-In: August 18
- Welcome Week/Fall Semester Training: August 19-27
- Welcome Week: Friday, August 27-30
- Monthly SCL Meeting with FYE Director and UGA:
    - Wednesdays once a month from 1:00-2:00pm
- Monthly small group SCL meetings with FYE UGA – TBD

Job Qualifications

- Full-time Simpson College student
- Be of sophomore, junior, or senior status for the year of employment
- Available from March 2027 – December 2027
- Possess excellent communication and organizational skills
- Current cumulative grade point average of 3.0
- Good disciplinary standing with the college

Compensation

- SC Leaders are paid the hourly minimum wage. Returning SC Leaders will be paid $0.50 additional per hour of work.
- SC Leaders will be paid for the following:
    - SOAR Training and SOAR Days
    - Welcome Week Training and Welcome Week
    - Regular meetings/trainings with Director of FYE and FYE UGA (fall and spring semesters)
    - Regular meetings with Foundations faculty (fall semester)
    - One-on-one or small group meetings with new first-year students (fall and spring semesters)
    - Class attendance in fall semester
- In order to obtain an Experiential Learning credit, SCLs will be required to complete a midterm and final self-reflection, and a final collaborative reflection, in addition to attending midterm and final meetings. If you are interested in this, let Tayler know so you can get registered (Fall 2027).