

## Simpson College Service Hub Community Partner/Agency Project Form

Please email as an attachment to [hayes@simpson.edu](mailto:hayes@simpson.edu) or mail to

Simpson College  
Service Hub  
701 North C St.  
Indianola, IA 50125

Agency:

Today's Date:

Contact Person:

Email:

Phone number:

What is the "title" for this service project?

Project purpose:

Specific Tasks or Activities:

- 1.
- 2.
- 3.

How many students could be assigned to this job description in one semester?

What is the minimal hourly commitment? (for the semester)

What times can students serve at your organization? (Two ways to describe times)  
Please circle all that apply.

All/Any Weekends

Mornings      Afternoons      Evenings

List specific times for this service, if applicable: (i.e.: 1st Wednesday at 6:00 PM)

Please indicate any special requirements for this service project/activity.

Driver's License      yes      no

Background Check      yes      no

Training:

Other:

THANK YOU! A Service Hub Staff person will contact you soon.

You can reach us at 515-961-1281 or [hayes@simpson.edu](mailto:hayes@simpson.edu)