

SIMPSON COLLEGE

Request for permission to transfer off-campus work to the Simpson Program

(Remember, students must complete the last 32 credits at Simpson College)

Important: This application must be made prior to undertaking work if credit is to be allowed. Also, no greater unit equivalent credit will be allowed for any course that that offered in the Simpson College catalog for a comparable course.

Student name _____ Date of request _____

Student I.D. number _____ Phone number _____ Campus Box _____

Address _____ City/state/zip _____ Grad Date _____

Specific request _____

Reason for request _____

Institution where work will be taken _____

Address _____

Semester/term in which work is to be done _____ 20 _____

Catalog number and title of course _____

Credit _____ per semester/quarter hours – other _____

Course description _____

Simpson equivalent (catalog number and title) _____

Simpson semester hours (credits) _____

Advisor approval _____ Date _____

Department chair approval _____ Date _____
(Chair of parallel Simpson department into which credit would be transferred)

Student signature _____ Date _____

Registrar signature _____ Date _____

Note: Transfer credit cannot be given until Registrar has received an official copy of your transcript from the above-named institution.