

SIMPSON COLLEGE



Authorization/Request that Certain Wages be Mailed to my Home Address

I authorize and request that Simpson College or its representative to mail my wages to me by US Post. I understand the address I provided on my W-4 will be used as my mailing address for this purpose and that it will be my responsibility to notify the payroll department prior to the 15th of any month if I have a change in address.

I further understand this agreement will continue until I provide written notice that I would like this service stopped.

Signature

Date

Printed Name