

# *Simpson College Greek*

## MEMBERSHIP NOTIFICATION POLICY

### NEW MEMBER:

If the notification is for a new member, an email within 24 hours of bid acceptance AND a signed new member contract within one week of bid acceptance is due. New member contracts are available in the Greek Advisor's office, BSC #301.

### DEPLEDGING OR WITHDRAWAL:

If a notification is for a resigning member of any status, an email within 24 hours of completed paperwork is due.

Should your chapter chose not to report these new or resigning members, two outcomes will occur:

1. Your chapter will be fined \$5.00 per day the email and/or new member contract is late. If a member joins on a weekend, email notification will be due Monday and new member contract will be due the following Monday.
2. The member in question will not be placed on/taken off your official grade roster for one semester.

If for some reason there is a problem with the due dates, contact the Greek advisor prior to the due date to renegotiate.

\*updated Spring 2005