

The Simpson College Interfraternity Council Constitution

Mission Statement

It is our goal as the Simpson College Interfraternity Council to enhance Greek life by encouraging growth and stability, providing a positive image through the integration of Greek life with the Simpson and Indianola communities, and working toward common goals, while providing an atmosphere in which all Fraternities can thrive.

As the governing body of the male fraternal community at Simpson College, the Interfraternity Council will establish rules to develop cooperation and coordination of activities, allow collaboration of ideas, and communicate needs of the fraternities to the Simpson College administration.

Furthermore, the Interfraternity Council will promote and provide leadership and a unified bond not only within our council but also throughout the entire Greek community.

Article I Name

Section 1

This organization shall hereafter be known as the Simpson College Interfraternity Council.

Article II Purpose

Section 1

The Simpson College Interfraternity Council shall strive to:

1. Maintain the highest standards of fraternal life and Interfraternity relations.
2. Review all matters pertinent to the mutual interests of member fraternities, other Greek and non-Greek campus organizations, the Indianola community, and Simpson alumni.
3. Encourage participation and success in campus and community activities.
4. Foster a sense of pride and unity within the Greek community.
5. Promote outstanding intellectual achievement, social development, and philanthropic participation of all member fraternities.
6. Review and enforce rules governing formal and informal membership recruitment.
7. Act as an impartial and representative governing body for all member fraternities.
8. Uphold the rules set forth by this Constitution, the North-American Interfraternity Conference, and Simpson College.

Article III Membership

Section 1

The Simpson College Interfraternity Council shall be comprised of all male social fraternities, local and national, affiliated, and in good standing, with the College and the Council.

Section 2

Each male fraternity recognized by Simpson College shall be entitled to two (2) official representatives, which shall hereafter be referred to as delegates. These delegates shall be chosen at the chapter's discretion. Member fraternities must submit, in writing, the names of their delegates to the Interfraternity Council Secretary, by the first Council meeting of each semester. Fraternities should select an alternate delegate, should one of their delegates be unable to attend a meeting.

Section 3

If a member fraternity closes its chapter or loses recognition from the council, the chapter can choose to work out an expansion timeline with the Interfraternity Council. Specifics of the timeline would be mutually decided by Council and organization, but any timeline will include a stipulation that when the organization wants to come back to campus, it must present information to IFC about how the group will uphold the minimal expectations of the College.

Section 4

A fraternity may change its delegates at any time by providing written notice to the Interfraternity Council Secretary.

Section 5

All delegates to the Interfraternity Council must be in good standing with the College and their respective fraternal organizations.

Article IV Meetings

Section 1

Business meetings of the Council shall be held no less than every 2 weeks, except in the case of official school holidays that prevent such convocation.

Section 2

The President, upon request of any Council member, may hold special meetings. Justification for special meetings must be emailed to all Council members, by the

President, no later than forty-eight (48) hours prior to such a meeting. Attendance is required as outlined in Article V.

Article V Delegate and Officer Attendance

Section 1

Attendance records will reflect one semester.

Section 2

Two delegates must be present at every Council meeting. Two individual delegate absences constitute one complete absence.

Section 3

Any member fraternity with one complete absence will receive a \$50.00 fine. In addition, a letter concerning the absence will be sent to the fraternity's national office and/or local alumni board.

Section 4

Upon a second complete absence, the fraternity will lose all voting privileges for the remainder of the semester.

Section 5

Three complete absences will result in excommunication from the Interfraternity Council. The College will be notified of this change, and the chapter will be allowed to petition the Council for reinstatement at the beginning of the ensuing semester.

Section 6

Any Executive Board officer who is absent from a meeting without prior approval will lose voice for the rest of the semester.

Section 7

Two unapproved absences will result in a Judicial Board hearing and could lead to dismissal from the Council.

Article VI Quorum and Voting

Section 1

A quorum is necessary to take any official Council action at a meeting.

Section 2

A quorum shall consist of 50% of the Council plus one (1).

Section 3

On matters that deal directly with the Interfraternity Council, all members of the Simpson College Interfraternity Council shall have a vote. If a delegate is absent, the alternate delegate shall cast the vote of the fraternity.

Section 4

Each Council member is entitled to one (1) vote on all matters that come before the Council.

Section 5

A simple majority (fifty (50) percent plus one (1)) is required to pass any matter that comes before the Council.

Article VII Qualifications for Office

Section 1

Officers of the Interfraternity Council shall maintain a cumulative GPA of at least 2.5 on a 4.0 scale. Officers failing to maintain this GPA shall be immediately removed from office.

Section 2

Each officer of the Interfraternity Council must be an initiated member of his respective fraternity and remain in active standing throughout his entire term of office.

Section 3

Candidates otherwise eligible may only run for the office of President if their respective fraternity has non-consecutively represented the position during the preceding terms.

Article VIII Officer Applications, Elections, and Vacancies

Section 1

The Interfraternity Council officer election shall be no less than two weeks prior to the final Interfraternity Council meeting of Fall semester. Officer applications must be submitted by the Thursday preceding the election.

Section 2

If, following the regular submission period, any applicant is running unopposed, further applications may be submitted up to and including the day of election.

Section 3

If there are no applicants for an Executive Board position at the time of election, nominations will be accepted from the floor.

Section 4

On election day, each applicant will be granted no more than five (5) minutes to state his qualifications, ideas, goals, etc. While an applicant is speaking, those running against him must not be present.

Section 5

Each Council member is entitled to one (1) vote during an election.

Section 6

In the event that a chapter's normal delegate(s) is/are running for an office, the chapter should send an alternate delegate(s) to vote in his/their place.

Section 7

In the event that a member of the Executive Board is running for an office, he shall still have the right to vote in that election. His vote shall be submitted, in writing, to the President before leaving the room.

Section 8

If more than two (2) candidates are running for the same position and none of them receive a majority vote, the candidate with the lowest number of votes will be eliminated. Voting will continue until one of the candidates receives a majority vote.

Section 9

Officers of the Council shall be: President, Vice President, Secretary, Scholarship Chairman, Public Relations Chairman, Membership Education Chairman, Recruitment Chairman, Risk Management Chairman, and Special Events Chairman. These officers shall be known as the Executive Board.

Section 10

Should an office, except that of President, become vacant, the Executive Board may appoint an interim officer until the beginning of a new election year. Presidential vacancies will be filled by a current member of the Council, who shall be elected according to Article VI. Ties will be broken by a vote of the Executive Board.

Article IX

Officer Responsibilities

Section 1—President

1. Meet with the Panhellenic Council President and Greek Advisor on a weekly basis.
2. Work to achieve the ideals and goals brought forth in the Strategic Plan.
3. Preside over all Council and Executive Board meetings.
4. Attend Panhellenic Council and Student Senate meetings if the Vice-President is unable to do so.
5. Delegate responsibilities to the Council in conjunction with the Greek Advisor.
6. Delegate responsibilities to the Executive Board and assure that these responsibilities are being fulfilled.
7. Serve as a contact person for the Council in conjunction with the Greek Advisor.
8. Consult with the Greek Advisor on questions and/or problems that may arise.
9. Work with the Panhellenic Council President to organize and facilitate a joint council retreat in August during Work Week.
10. Coordinate Greek Week Awards banquet with the Panhellenic Council President, Greek Advisor, and Greek Week Co-Chairs.
11. Serve as a representative of the Interfraternity Council to the Implementation and Planning Committee for the Greek Life Strategic Plan.
12. Attend the MGCA Conference in Chicago, Illinois.
13. Uphold the Simpson College Interfraternity Council Constitution.

Section 2—Vice President

1. Meet with the Panhellenic Council Vice President and Greek Advisor bimonthly.
2. Work to achieve the ideals and goals brought forth in the Strategic Plan.
3. Attend all Council and Executive Board meetings.
4. Attend all meetings of the Panhellenic Council, reporting to them all Interfraternity Council activities, and vice versa.
5. Attend Student Senate Meetings in conjunction with the Panhellenic Council Vice President and give a Greek Report. Report to Interfraternity Council any Student Senate matters pertinent to the Council.
6. Conduct an overall review of the Constitution biennially.
7. Serve as a representative of the Interfraternity Council to the Implementation and Planning Committee for the Greek Life Strategic Plan.
8. Preside at all Council meetings in the President's absence.
9. Preside at all Judicial Board meetings.
10. Uphold the Simpson College Interfraternity Council Constitution.

Section 3—Secretary

1. Meet with the Panhellenic Council Secretary and Greek Advisor on a monthly basis.
2. Work to achieve the ideals and goals brought forth in the Strategic Plan.
3. Attend all Council and Executive Board meetings.

4. Distribute the Interfraternity Council Constitution to officers, chapter presidents, and chapter delegates no later than the second regular meeting of each semester.
5. Maintain and publish a monthly calendar of activities specific to the members of the Greek Community.
6. Maintain on file the Constitution and rules of the Council.
7. Record and file minutes of both Council and Executive Board meetings. Email these minutes to Council Members, chapter presidents, and the Greek Advisor.
8. Handle all Council correspondence.
9. Notify member fraternities regarding violations of Article V.
10. Create a Greek Directory.
11. Uphold the Simpson College Interfraternity Council Constitution.

Section 4—Recruitment Chairperson

1. Meet with the Panhellenic Council Recruitment Chairperson and Greek Advisor on a monthly basis.
2. Work to achieve the ideals and goals brought forth in the Strategic Plan.
3. Attend all Council and Executive Board meetings.
4. Organize formal recruitment.
5. Work with the Panhellenic Council Recruitment Chair and Greek Advisor to develop recruitment publications.
6. Work with the Panhellenic Council Recruitment Chair and Greek Advisor to develop a summer orientation program.
7. Be present at all summer orientation sessions to present the orientation program, answer questions, etc.
8. Organize a post-recruitment meeting with advisors and undergraduates to assess the overall formal recruitment experience.
9. Keep an updated account of new members.
10. Maintain: Formal recruitment records.
11. Select and train recruitment counselors; organize two spring semester meetings and a week long training session in August.
12. Assist individual chapters in developing successful recruitment programs.
13. Uphold the Simpson College Interfraternity Council Constitution.

Section 5—Risk Management Chairman

1. Meet with the Panhellenic Council Risk Management Chairperson and Greek Advisor on a monthly basis.
2. Work to achieve the ideals and goals brought forth in the Strategic Plan.
3. Attend all Council and Executive Board meetings.
4. Plan and implement a 'Risk Management Minute' at every Council meeting. Include topical discussion, handouts, and make resource information available.
5. Work with an organization on campus to co-sponsor an event pertinent to risk management. (Alcohol Awareness Week or Eating Disorder Week, etc.)

6. Work with Panhellenic counterpart to bring a risk management speaker to campus.
7. Collaborate with the Public Relations Chair to educate the Greek Community on issues regarding risk management.
8. Coordinate biannual Risk Management seminars/roundtable discussions with member chapters' risk managers and/or chapter presidents.
9. Uphold the Simpson College Interfraternity Council Constitution.

Section 6—Scholarship Chairman

1. Meet with the Panhellenic Council Scholarship Chairperson and Greek Advisor on a monthly basis.
2. Work to achieve the ideals and goals brought forth in the Strategic Plan.
3. Attend all Council and Executive Board meetings.
4. Promote high academic achievement throughout the Greek community by implementing biannual educational workshops and roundtables, and by completing items five and six.
5. Organize and facilitate Greek Week of the Scholar activities and banquet in cooperation with the Panhellenic Scholarship Chairperson.
6. Collaborate with the Panhellenic Scholarship Chairperson to create scholastic recognition for Greek Awards Night.
7. Uphold the Simpson College Interfraternity Council Constitution.

Section 7—Membership Education Chairman

1. Meet with the Panhellenic Council Member Education Chairperson and Greek Advisor bi-monthly.
2. Work to achieve the ideals and goals brought forth in the Strategic Plan.
3. Attend all Council and Executive Board meetings.
4. Advise the Junior Greek Council, and assist with the ongoing development and revision of their mission statement and constitution.
5. Organize biannual educational workshops and seminars to assist chapter New Member Educators, in conjunction with the Junior Greek Council, Panhellenic Council New Member Education Chairperson, and Greek Advisor.
6. Uphold the Simpson College Interfraternity Council Constitution.

Section 8—Public Relations Chairman

1. Meet with the Panhellenic Council Public Relations Chairperson and Greek Advisor bi-monthly.
2. Work to achieve the ideals and goals brought forth in the Strategic Plan.
3. Attend all Council and Executive Board meetings.
4. Collaborate with the Panhellenic Council Public Relations Chairperson to redecorate the Greek Bulletin Board on a monthly basis.
5. Distribute, collect, and tabulate an annual Greek Survey.
6. Promote communication and interaction between all fraternities and sororities.
7. Promote interaction between the Council, campus, and community.
8. Assist in production of a monthly all-Greek newsletter, the *Greek Speak*.
9. Publicize all activities of the Council and its member fraternities.

10. Uphold the Simpson College Interfraternity Council Constitution.

Section 9—Special Events Chairman

1. Meet with the Greek Advisor and Panhellenic Council Greek Week Co-Chair on a weekly basis.
2. Collaborate with the Panhellenic Council Greek Week Co-Chair to select and advise all event chairpersons.
3. Meet with event chairs, the Panhellenic Council Greek Week Co-Chair, and the Greek Advisor bi-monthly.
4. Work to organize and promote all Greek Week activities.
5. Collaborate with the Panhellenic Council Greek Week Co-Chair and gather input from all member organizations to select a Greek Week theme and plan Greek Week events.
6. Be present at all Greek Week activities.
7. Design and publish a Greek Week Booklet including rules, descriptions of events, etc.
8. Visit all chapter houses the week prior to Greek Week to discuss rules and events.
9. Work with the Interfraternity Council and Panhellenic Council presidents to organize the Greek Week Awards Banquet.
10. Attend all Interfraternity Council and Panhellenic Council meetings and report on Greek Week activities.
11. Organize a post-Greek Week evaluation of activities.
12. Organize all other special events such as philanthropy and homecoming events involving the entire fraternity system.
13. Uphold the Simpson College Interfraternity Council Constitution.

Section 10—Chapter Delegates

1. Work to achieve the ideals and goals brought forth in the Strategic Plan.
2. Attend all Council meetings.
3. Act as link between the Council and chapters.
4. Report official Council minutes at chapter meetings.
5. Have and keep up to date an Interfraternity Council Delegate binder (one per house), containing a copy of the Interfraternity Council Constitution, agendas, minutes, etc.
6. Email the Interfraternity Council President chapter report agendas no less than twenty-four (24) hours before the next meeting.
7. Uphold the Simpson College Interfraternity Council Constitution.

Section 11-Treasurer

All treasurer functions will be performed by the Greek Advisor.

Section 12

Any officer failing to carry out these duties shall be reviewed by the Interfraternity Council Judicial Board upon request of any Council member. Recommendations of the Judicial Board shall then be brought before the Council for approval by two-thirds (2/3) vote.

Article X Other Participation

Section 1

Should a chapter want to involve alumni or other outside individuals in an IFC sponsored activity or event, they need to submit a proposal in writing to the IFC executive council and have it approved. Submittals must be at least two weeks in advance in order for the Interfraternity Council executive board to meet and vote on it.

Article XI Finances

Section 1

The appropriation of all finances shall be determined by the Executive Board with the approval of the Council, and handled in accordance with College regulations.

Section 2

Interfraternity Council dues shall be assessed to every member fraternity at \$20 per member (active or new) first semester and \$5 per member (active or new) second semester. The amount of members in each chapter is based on the final membership roster submitted on or before November 1st and March 1st to the Greek Advisor.

Section 3

Fall and Spring dues are to be paid, in full, by December 1st and April 1st respectively.

Section 4

Any member fraternity fiscally delinquent for a period equal to or greater than ten (10) business days will lose voice on the Council and be brought before the Judicial Board. Financial delinquency is defined as failure to remit dues, fines, or other monies owed to the Council by the date or dates governing such payment.

Section 5

A \$10.00 new member fee shall be assessed to each member fraternity following the submission of every new member card. This fee is due within thirty (30) days of such submission.

Article XII Judicial Board

Section 1

The Judicial Board shall consist of the Interfraternity Council President and one (1) delegate from each member fraternity. If a delegate is absent, the alternate

delegate shall cast the vote of the chapter. The President shall vote only in the event of a tie.

Article XIII

Method of Amendment

Section 1

Amendments to the Simpson College Interfraternity Council Constitution shall be made by the Council and enacted by those persons specified in Article VI.

Section 2

Amendments to the Constitution must be tabled for no less than one (1) week before enactment.

Article XIV

Ratification

Section 1

Ratification of the Simpson College Interfraternity Constitution shall be complete upon approval of the Council and the Greek Advisor.