

**CALL FOR PROPOSALS**  
**Diversity and Multi-Cultural**  
**Course Development and Enhancement Grants**  
**2011-2012**

Background

The Comprehensive Plan for Faculty Development at Simpson College calls for the creation of an in-house small grants program to help faculty to include minority and multi-cultural perspectives into existing courses and also to support the development of new courses which include such perspectives. As the plan suggests, "Individual courses created by faculty are at the center of the college student's experience." The Faculty Development Working Group recommended that funding be available for the purpose of buying books, software, travel to libraries or collections and other materials or experiences to support the College's diversity goals.

To continue to move forward on this recommendation the College announces four Diversity Grants will be awarded to faculty for the 2011-2012 academic year.

Process

Grant applications are due in the Faculty Development Office by Monday, January 17, 2011. The format for the applications and the budget form are on the next pages of this notice. The applications will be reviewed by the Multicultural and Minority Issues Committee and their recommendations will be forwarded to the Dean, who will make the final decision by March 1, 2011. Preference will be given to proposals related to courses offered in the regular semester. Up to four proposals will be selected for funding in the 2011-2012 academic year. That is money should be spent between June 1, 2011 and May 31, 2012. If you need to spend money before June 1, 2011 please indicate what that money is needed for and why it needs to be spent early. Not all exceptions will be possible.

Reports utilizing assessment results will be due from grant recipients within 4 weeks of the end of the semester in which the course is taught.

Up to \$500 will be available for each award. All tenure-track and tenured faculty members are eligible to apply. Recipients of Diversity grants will be asked to submit a preliminary report and a final report. Previous recipients of RSC, Diversity, or Course Development and Enhancement grants will only be considered for a new grant if all their receipts and their final report have been submitted.

Projected Expenses

The funding may be used for the purchase of materials, supplies, equipment, computer software, travel to libraries, professional conferences, or other course materials. Faculty must provide the College with expense receipts up to the amount granted. The grant may not be taken as a stipend.

**Simpson College Diversity and Multi-Cultural  
Course Development and Enhancement Grants  
2011-2012**

Format for Applications to the Research Diversity and Multi-Cultural Course Development and Enhancement Fund

Please address your application to an interdisciplinary audience of your Simpson College colleagues, not to specialists in your field. Please submit your grant request to the Faculty Development Office by January 17, 2011. The MMIC will review the applications and make recommendations to the dean (\$500 grants). Decisions will be made by March 1, 2011. The application should include the following items:

1. Proposal Title
2. Name of the Proposer
3. A description of the proposed course for which funding is being sought if it is a new course, or the course description if it is an existing course.
4. Information about when and how often you intend to teach the course?
5. Is this, or will this course be proposed with a gen ed designation (Cornerstone or new curriculum)?
6. Please provide a description of how you intend to use the funding: This should include a specific description of the purchases and activities, including location, staff, schedules or itineraries, and desired outcomes. Provide a justification for your use of the funds. For example, articulate the need for travel: why must you travel rather than contact someone over the phone or use an electronic database?
7. How will adding a diversity component into this course be helpful to student learning? How will you know whether it is helpful (i.e., how will you assess it)?
8. A complete budget for the project. The budget should be submitted using the Diversity Grant standardized budget form available from the Faculty Development Office. This form includes information about budget restrictions.
9. Please indicate whether, if your proposal is funded, we may share your proposal with others. Your answer to this question will not influence whether your proposal is funded.

**SIMPSON COLLEGE  
BUDGET PROPOSAL FORM  
Diversity and Multi-Cultural rant  
2011 - 2012**

ITEM		AMOUNT
<b>Equipment</b>		<b>\$</b>
<b>1:</b>	<b>Cost:</b>	
<b>2:</b>	<b>Cost:</b>	
<b>3:</b>	<b>Cost:</b>	
<b>Materials</b>		<b>\$</b>
<b>1:</b>	<b>Cost:</b>	
<b>2:</b>	<b>Cost:</b>	
<b>3:</b>	<b>Cost:</b>	
<b>Travel Costs</b>		<b>\$</b>
<b>Airfare:</b>		
<b>Mileage: Number of miles _____ @ .50/mile</b>		
<b>Lodging</b>		<b>\$</b>
<b>Number of days _____ @ \$ _____ /day</b>		
<b>Other Expenses</b>		<b>\$</b>
<b>1:</b>	<b>Cost:</b>	
<b>2:</b>	<b>Cost:</b>	
<b>3:</b>	<b>Cost:</b>	
<b>TOTAL EXPENSES</b>		<b>\$</b>
<b>AMOUNT REQUEST (not to exceed \$500)</b>		<b>\$</b>