

Revisited and Revised Based on Faculty Vote on 12/2/08
POLICY J

ACTION: NEW POLICY
POLICY: FINAL GRADE APPEAL POLICY

PROBLEM: No current procedure exists to allow a student to appeal a final grade. This does not conform to generally accepted good practice.

PROPOSAL:

If a student receives a final grade for a course that they do not believe was computed correctly the student shall go to the faculty member who gave the grade, and provide a rationale for why they believe the final grade was not computed correctly. If the instructor disagrees with the student's position, then the next course of action for the student is to contact the Dean for Academic Affairs. The student must provide a written explanation as to how the grade was computed incorrectly. It should be noted that the Dean for Academic Affairs will not substitute his/her judgment on the quality of the student's work for that of the instructor. The inquiry by the Dean must focus on the alleged mathematical error made by the instructor in formulating the final grade. The Dean shall then render a decision based on the information provided by the student and the faculty member. The decision of the Dean shall be the final resolution of this matter.

RATIONALE:

This proposal establishes a formal avenue of appeal for the final grade in a course.