

EPCC Minutes
November 27, 2007

In Attendance: John Bolen, Mark Juffernbruch, Deb Czarneski, Justin Nostrala, Murphy Waggoner, Mike Hadden, Mark Gammon, Kedron Bardwell, Walter Pearson, Steve Griffith-(*arrived mid-meeting due to scheduling conflict*).

Maria DiPalma present to explain the Music proposals.

Approval of November 13 Minutes:

Minutes were approved unanimously.

Cornerstone proposals from John Pauley

Pauley presented four possible classes that could work for Cornerstone 6. Murphy pointed out that Marci's course, Eng 190B, may not apply. Pauley said that he would talk to Marci about the content. It is decided that Marci's class can at least be a CS4.

Discussion took place about whether different courses qualified as Cornerstone courses. There was some debate as to whether Music 190B can be used as CS5. EPCC seemed to believe that Mus 190B can be used as CS5.

Pauley stated that he would find other May Term courses that could be designated as cornerstones, discuss the proposals with the instructors, and bring these proposals to EPCC at our next meeting, December 11.

Pauley suggested that a system be put in place where instructors can designate May Term courses as Cornerstone classes. Deb suggested that a blank space be inserted on May Term proposal form where CS can be indicated by instructor.

Discussion continued about the Cornerstone program: beefing up May Term program versus "watering down the CS program."

Discussion of Section III of the Faculty Handbook

Mark J. summarized the status of the Faculty Handbook issue. Juffernbruch referred to e-mails he had received. Some related to language -- suggesting that the language needs to be tightened up.

Someone else questioned the idea of withdrawing from a course. Whether withdrawing from a course counted as taking the course once. Suggested that this needs to be clarified eventually in Handbook.

Next, Juffernbruch relayed a message sent by Werner Kolln. Kolln pointed out that the "pre-professional study" issue is mentioned in both sections of the Handbook.

Griffith explained that if this is a matter of redundancy, then we go back and fix it--delete it from one or the other. If it is an issue of placement of content, then we go back and switch it over from one section to the other.

EPCC recommends that the "Pre-Professional Study"-issue be moved from the *Administration* section to the *Faculty* section of the Handbook.

Next, Juffernbruch presented input sent in from John Epperson. Epperson suggested that the *ATHLETIC ELIGIBILITY FOR RETURNING STUDENT*-section be moved to the *Faculty* side of the Handbook. EPCC agreed to this change.

Epperson also raised concern about the faculty not approving the revisions to the Faculty Handbook. Mark's response was that we would just go back to the already established Handbook.

Griffith explained that the purpose of splitting the Handbook in this way is to be able to conduct business more efficiently. EPCC was in agreement.

Murphy raised another question about the split. Referring to ADULT LEARNING-section of the *Administration* section of Faculty Handbook it seems unclear whether the Dean or the faculty will approve or remove courses to be taught in DAL . Points out that that this designation can effect departments. It is determined that DAL courses are indicated in the Course Catalogue, it also suggests that the faculty would make this designation.

Bolen suggests a sentence: Any change or alteration of majors go through Faculty.

It is ultimately decided that the entire DAL section be moved from *Administrative* section to the *Faculty* section in the Handbook.

Music proposals.

Maria DiPalma present to explain the Music proposals.
EPCC approved all Music proposals unanimously.

Next EPCC meeting will be Tuesday, December 11 at 3:15 PM.

***Note this is a change in time from the regular EPCC Meeting time.