

EPCC – January 27, 2009

- I. Minutes – amendment 3a Discussion focused on how the existing senior project today lacks balance and rigor. Approved with amendments
- II. WLCS proposals
 - a. Change in study abroad requirements to accommodate beginning students. No problems with content of proposal but didn't use and they seem to be coming in as pieces.
 - b. Move to approve, seconded and sent to faculty.
- III. Policies:
 - a. Dead Week Policy
 - i. Changed to demonstrate spirit of the discussion from last time. The antepenultimate sentence has been changed to define the term "major."
 - ii. What about labs? Since this could adversely affect current practices in lab sections.
 - iii. Can we put it out-there for the faculty to see and amend as needed?
 - iv. Shall we delete the sentence beginning with Major examinations? What about exceptions?
 - v. It will be important to remind faculty of current policy and give a good rationale.
 - vi. Add first three sentences to current policy and delete "Dead Week" and all sentences including and following "Major examinations..." We are adding a new paragraph.
 - vii. Rationale is just a clarification.
 - viii. Moved (pauley), second, approved to send to faculty.
 - ix. Dean asks that Registrar should approve all exceptions rather than the dean.
 - x. Moved, seconded and approved to send to the faculty.
 - b. Department Name Change Policy
 - i. Added sentence requiring full faculty vote.
 - ii. Moved (Pauley), second (Spellerberg). Approved to send to the faculty.
 - c. Policy for New Courses

- i. This will avoid adding courses to the catalog prior to them being tested to keep from redoing the catalog. This allows faculty to test a course and try new things without changing the catalog.
- ii. Language, do we want to use should or must in this policy? Shouldn't we use department rather than faculty member so that it becomes more obvious that the department owns its courses?
- iii. Is this advisory or not? What about big curricular changes? Does this mean that 190, 290 and 390 would be necessary and then the department would have to go through another change?
- iv. These are special topic courses. Do we have a policy now? Yes.
- v. Rather than redo the policy, can we add a suggestion that courses be tested prior to entering into the curriculum?
- vi. Should there be a maximum number of times before it is added to the catalog? This would affect May Term.
- vii. Murphy volunteers to look at the policy and see if adding wording is needed or possible.

IV. Adjourned.

V. Next meeting is February 10, 2009.