

EPCC December 9, 2008

In attendance

I. Minutes approved.

II. Physics

- a. Contemplation of 6 course load? No. It follows what the department said that they would do when they received the additional faculty line in Physics. It is less than they believed. This does not include the 6 course load. Department believes that they cannot teach 6 courses without additional faculty. This is a departmental concern. This is similar as to the dilemma in biology.
- b. Are all of the majors evaluated the same at the same time for the APRC evaluation? It hasn't been done that way traditionally. It has been through APRC but when the major was relatively new.
- c. It should be noted that the department received one of the 1st position for the purpose to move towards a 6 course load. This position was advertized as support for the movement towards the 6 course load.
- d. How many physics majors are there? Around 20 total majors for the 4 years.
- e. Do these changes make a big difference with respect to getting to a 3-3 load? The difference between the proposal and what they are doing now is one lab course (1 credit) of Modern Physics, a Seminar course (1 credit) as well as Thermodynamics (which has been taught as a 390). This is to fill out the major.
- f. Dean does not suggest that the committee hold the proposals for the movement towards s 3-3 load. The question should be set aside.
- g. How does the number of courses required for the major compare to those required for other institutions? It is the same for the basics but the larger programs require more.
- h. Proposal sent to faculty for the 28 day wait.

III. Argentina Program

- a. Could you explain on the courses that are going to be offered to come up to the 16 credit hours and who will be teaching those? Spanish language for intermediate and advanced level (2 courses), plus 2 of the possible courses taught by UCEL faculty, 3 hours for director's course and 1 credit hour reflection course (graded for credit).
- b. They a student has only had 101/102 where would they be? They would be going into the intermediate level. The more advanced students will be in a different class to prevent intermediate learners from drowning in the course.

- c. Will UCEL program do an evaluation of student Spanish? Yes there is an evaluation process but we also will be able to help place the students. It is also possible to shift once the semester begins since the courses are being offered concurrently.
- d. Is there any specific reason for reason for spring semester? The semesters for Argentina run differently than our schedule. It is also a tradition in the department.
- e. There is not a MayTerm to be able to include in the program. We wanted to include a MayTerm program, unless they add it in the beginning. There is an option to take the students early to give them the opportunity to travel. This is something that the program can do. Front-loading can make this program more appealing.
- f. Do we have to approve this package every time it goes? It seems to be a different situation since they are enrolled in a university except for the 3 credit hour director's course or any cornerstone designations.
- g. This doesn't have a budget in it. What is required by EPCC for proposals like this? The idea is that we are looking at the academic side of things not the financial side. We want them to be affordable but that is not our area.
- h. If this were to be approved, the director's course, any cornerstones and any May Term will be looked at by EPCC. This should be added as a friendly amendment to the proposal for clarification for the faculty to look at.
- i. Dean, it seems to me that it would be better to require a total number of credits required for the experience. Want it to add up to 18-19 credits (semester + may term). Add the experience for up to 18 credits.
- j. Add credit hours, May Term experience, and the EPCC approvals
- k. Moved (Pauley and seconded (Spellerberg). Proposal approved to send to faculty with changes.

IV. May Term Philosophy 297/ LA Studies

- a. Cornerstone 7 designation.
- b. Brings back a course that is just focused on the Latin America as an on campus global awareness.
- c. Moved (Pauley and seconded (Spellerberg). Approved to be sent to faculty for approval.

V. Human Resources Minor

- a. The only 2 changes to the previous HR minor: 1. 6 hours outside of major for those who have major that is business/econ majors. This change is needed to help make the major a friendlier minor for students outside of the Business Administration/Economics

Department. 2. Precipitated by changes in Psychology. 346 was eliminated and has been replaced by 347.

- b. Moved (Bandy), seconded (Pauley) and approved to send to faculty for the 28 day wait.

VI. English 290 May Term

- a. Ann Woldt's email: only question is the prerequisite of junior/senior standing, is it knowledge reason? Open for juniors and seniors, if the professor wishes they can allow lower classmen in the course. There is no academic prerequisite. It sounds that this is unprecedented.
- b. Move to approve the course for May Term as cornerstone 7 on the proviso that we remove the junior/senior standing. Agree to either a 297 or 397.
- c. Moved (pauley) second (hadden) and approved to send to faculty.

VII. 28-day wait waiver moved for both May Term courses. Approved by committee.

VIII. Physical Education Minor

- a. Drop the Minor
 - i. No one has ever declared the minor in 18 years.
- b. Remove Physical Ed 300 (Foundations of Coaching)
 - i. Change to 212 because it is a foundation course.
- c. Moved (Waggoner) Second (Bandy) Approved to faculty for 28 day wait.

IX. Revisions to Policy L

- a. Delete minimum GPA reference to waiver; instead change to not be able to be changed.
- b. Moved to change to 2 policies, one departmental; one college-wide.
- c. Second paragraph, last two sentences changed to: Minimum GPA required for graduation and the minimum number of credit hours required for graduation as specified in the applicable catalog as specified in the applicable catalog pursuant to which the student has declared their course of study cannot be changed except by a majority vote of the full faculty.
- d. Moved, seconded and approved by committee.

X. Suggest a Grade Appeal policy since once was created by the Dean's office. It should be in writing. Language will be given for next meeting.

XI. Dead Week Policy

- a. What is permissible during dead week? There is a description in the student handbook.
- b. Is this written down anywhere? The rules that were written down for finals but have disappeared since there are no formal schedule books printed need to be written down.

XII. Moved and Seconded to Adjourn. Next meeting January 6th 12:30pm.