

EPCC Minutes December 8, 2009

In attendance: Rick Spellerberg, Rosemary Link, John Bolen, Lora Friedrich, John Epperson, Tracy Dinesen, Paul Craven, Steve Griffith. Tim McMillin, Gwen Schroder

- I. Minutes: Move to approve, seconded and approved.
- II. Rosemary Link: Pilot Process of online courses
 - a. College meeting at Carlton for best practices of online courses. We have a variety of Hybrid courses and we are looking at courses where courses are becoming more and more online. WE are looking at courses to be in "The Sweet Spot," review faculty development needs, how courses are set up for students (some face to face), synchronous and asynchronous courses, verification of student learning, Simpson template for online courses, extended GIFT sessions on the topic to help understand some of the innovations on this form of teaching. Set template for the expectations for the students and the faculty. MAT students in rural areas are being expected to be able to teach online, other areas also expect online learning/interactions.
 - b. Rosemary would like to ask EPCC's advice on how extensive we would like the report to be (in email, definitions, evaluation, how to extend the offerings for classes that we are losing to other schools over the summer, faculty development needs, what we need for design etc.) Ideas what we would like to see in the report to make a full report in the fall (how courses are proposed possibly add an online addendum to the course proposal, curriculum design etc).
 - c. Some kind of a study on the economic impact. What percentage of students are taking courses that are online versus hybrid courses and the transferring them in? If we are trying to address students who are taking completely online courses, if we have hybrid courses then we may not be addressing these needs.
 - d. Intention will be a good thing to underscore when presenting to the faculty.
 - e. Report will be given to EPCC in the fall.
- III. May Term from Angela Glover
 - a. Ask Angela to clarify the writing and assessment for EPCC to read via email and vote via email for next week to help along the May Term book.
- IV. Cornerstone 7 designation for SOC 290 Global Citizenship: Rights and Responsibilities
 - a. Taught in EWG as a 290. The course needs to be approved as a cornerstone.
 - i. Moved to approved, seconded and approved to send to faculty for the 28 day wait.
- V. Jazz Studies Minor
 - a. Albrecht feels that this needs to go back since the music faculty hasn't discussed it. Addition of a minor of Jazz studies is something that needs further input.
 - b. Move to table discussion pending signature completion. Second.
- VI. Name Change of Women Studies Minor to Women's and Gender Studies
 - a. Would it be helpful to have the maker of the request here to speak to these issues?

- b. Move to table until next meeting to have Jennifer Nostrala present for further information.
- VII. Biology Proposal
 - a. Why does the number have to change if all they are doing is canceling the lab? To help with reading transcription to clarify the change. 341 is different from the 340 and will be clearer on the transcript since 340 is listed as immunology with lab and 341 will be its own separate course (341 immunology).
 - b. Move to approve, seconded and approved to send to faculty for the 28 day wait.
- VIII. Computer Science
 - a. Changing the numbering on discrete mathematics since it is cross listed as math and CS and since 180 is supposed to be reserved for Independent research. The course is the same, same requirements for graduation but it will no longer be cross listed.
 - i. Moved and seconded. Approved to send to faculty for the 28 day wait.
 - b. Capstone requirement is a mess currently in the catalog because right now it has 6 classes based on what you want to do. This proposal takes the 6 classes and creates 1 cross listed class to help clean up the catalog even though the same work will be completed.
 - i. Moved and seconded. Approved to send to faculty for the 28 day wait.
- IX. History Department
 - a. Move to approve the whole package, seconded and approved to send to the faculty for the 28 day wait.
- X. Religion proposal for a course: Women in Christianity. Originally listed as a 290. Jan replied that they would use the number 261 for the course since it will not be a special topics course. Also a CS 6.
 - a. It is not replacing a course that can't be offered because of change in personnel, but moving to a 3 year rotation may mean that the idea of dropping a course isn't necessary. Do we really need another class addressing this topic? If we are really trying to work smarter, does it make sense to have all of these courses that have similar content? Would be it helpful to ask them to give us their rotation and a rationale for course content overlap? We should focus on the rationale for content overlap. Why do they want to do this?
 - b. Will send an email asking for clarification and forward response to others.
- XI. NOTE: change #5 on the form to address course reduction and other considerations in load more explicit.
- XII. WLCS
 - a. Move to approve, seconded and approved to send to faculty for the 28 day wait.
- XIII. Art Department
 - a. Move to discuss next meeting in order to give the committee time to read the proposal. We should also have a better narrative to help us in addressing this proposal. Also ask the Department Chair here to give clarification. Second. Approved.
- XIV. NOTE: We need to make a narrative explanation as part of the submission requirement to EPCC in order to help the committee.

- XV. We were forwarded 3 proposals for interdisciplinary majors. Please look at them and if we have questions, email them to Rick. This way we can give the students a change to prepare responses for the January Meeting.
- XVI. Next meeting January 12th.